

TUESDAY, JANUARY 19, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, January 19, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from January 12, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated January 20, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$483,232.57 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-011921-8

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,727.50 to increase amended certificate for the Interest County LG COVID 19 Fund #935 due to interest revenue received,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

INTEREST COUNTY LG COVID 19 FUND #935
\$1,727.50

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$4,000.00 – 297.5004.5401 – ACT Contract Services – Pickaway WORKS

\$2,500.00 – 297.500.5967 – Scholarship Awards – Pickaway WORKS

\$159,226.29 – 935.1122.5102 – Salary - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the FUND TRANSFERS:

**\$180,685.00 – 101.5005.5401 – Children Services – JFS
TO
207.0000.4901 – County Maintenance of Children – JFS**

**\$71,852.50 – 101.5001.5702 – Mandated Share – JFS
TO
206.0000.4902 – Mandated Share Receipts – JFS**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the ISSUANCE OF A BLANKET PURCHASE ORDER:

\$5,000.00 – 206.5015.5901 – Other Expenses – JFS

\$135.00 – 207.5020.5901 – Other Expenses – JFS

\$2,000.00 – 257.5027.5901 – Other Expenses – JFS

\$1,000.00 – 297.5002.5901 – Other Expenses – Pickaway WORKS

\$2,100.00 – 101.2001.5901 – EMA Other – Commissioners

\$250.00 – 101.2005.5901 – Coroner Other – Commissioner

\$10,000.00 – 246.4010.5901 – Dog & Kennel Other – Commissioners

\$17,188.00 – 248.20230.5901 – LEPC Other – Commissioners

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\$1,000.00 – 255.5036.5901 – 800 MHz Other – Commissioners

\$3,500.00 – 929.2069.5901 – COTS HCC Other – Commissioners

\$500.00 – 101.1111.5901 – IT Others – Commissioners

\$3,000.00 – 101.1112.5901 – Countywide Others – Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Mass Vaccination Planning Meeting January 11th, County COVID Weekly Update and Regional Threat Assessment Kick Off Meeting January 12th, Continuing Countywide Vaccinations (Fairgrounds)– Phase 1a: and Pickaway County Quarterly LEPC Meeting January 14th and Pickaway County Schools Vaccination Meeting January 15th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending the Continuing Countywide Vaccinations (Commercial Point)– Phase 1b:, County Monthly Fire Chiefs Meeting and Circleville PD Dispatch Room Discussion: January 20th, Continuing Countywide Vaccinations (Fairgrounds)– Phase 1b: January 21st and Pickaway County Schools Vaccination Meeting January 22nd.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the County Amateur Radio Emergency Services (ARES) Monthly Meeting January 25th, Continuing Countywide Vaccinations (Commercial Point)– Phase 1b: January 27th, Continuing Countywide Vaccinations (Fairgrounds)– Phase 1b: January 28th and Pickaway County Schools Vaccination Meeting January 29th.

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims filed for the week and no unemployment claims filed this week.
- There are no current postings on Govedeals.com.
- Mr. Rogols reported that the Preston Schumacher is still OIC. The re-hire Deputy Dog Warden Wayne Gregory will begin January 25th. Two interviews for the Dog Shelter were conducted last Thursday. Two Deputy Dog Warden interviews are scheduled for this week.
- Surveillance Cameras: Service Center exterior cameras and key fob assignments continue. Additional controlled access door locks ordered for Recorder's Office. The Board of Elections install is pending and hardware has been ordered by IPS. The Maintenance Facility install is pending with hardware on order by IPS. Mr. Rogols had a joint meeting Friday with IPS and Von Cremeans for

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the Fairground gates and Ankrom Building. An updated proposal to be presented next week. There is an organizational meeting pending meeting with the Sheriff's Office staff.

- Mr. Rogols reported that full-time custodian employee, Beth Hall resigned effective Friday, January 15th. The vacant position will be posted on the county website this week.

In the Matter of
Bill Huhman Re-Appointed as
Pickaway County Apiary Inspector for Year 2021:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to re-appoint Bill Huhman, 8516 Cox Road, Williamsport, Ohio 43154, as the Pickaway County Apiary Inspector for year 2021, at the rate of \$13.51 per hour, plus mileage reimbursement rate equal to other county employees for 2021. Mr. Huhman will be entitled to the same percentage wage increase as is given to Pickaway County employees.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of November 2020 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the November 2020 Sales Tax collections in the following manner:

\$35,282.00 to 401.0000.4121 – Capital Fund
\$846,758.24 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler informed the Commissioners that the tile in the Recorder's Office vault is pulling up with the carpet. The foundation is fine, so maintenance will remove, but not replace at this time.
- Mrs. Dengler spoke with Tim Wilson, the new president of the Airport Board. Mr. Wilson will be coming in to give an update soon.
- The Park District reached out to Ms. Dengler regarding purchased unused railroad corridor and requested a support letter from the Commissioners.
- WDC Group is getting bid docs ready for the porch and updating records for Windows at Memorial Hall. WDC Group would like a reference letter for the Perry County JFS project.

In the Matter of
Professional Consulting Services Agreement
With Maximus US Services, Inc.:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Professional Consulting Agreement with Maximus US Services, Inc. The Agreement shall commence January 1, 2021 and shall remain in effect until June 30, 2024. Total compensation for services rendered during the term of the contract total \$30,000.00 and will be billed at the rate of \$10,000.00 per contract year.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract Award of Bid Opening
Rhoads Drainage Improvement Project for
Pickaway County Engineer Department:

In reference to the bid opening conducted January 12, 2021 referred to as Rhoads Drainage Improvement Project and upon the written recommendation of Chris Mullins, County Engineer, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to award the contract to the lowest bidder, Dilley's Excavating and Demolition, LLC of 908 Lincoln Drive, Circleville, Ohio 43113, in the amount of \$60,472.48.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract and Contract Addendum for
Rhoads Drainage Improvement Project for
Pickaway County Engineer Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and sign the Contract and Contract Addendum for the Rhoads Drainage Improvement Project with Dilley's Excavating and Demolition, LLC. Total cost of bid \$60,472.48

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job and Family Services Update:

Joy Ewing, Job and Family Services Director, met with the Commissioners to provide an update. JFS employees are working from home and will continue until April 2021. There are a total of 46 employees and 9 of the employees work full time in the office. Management level employees rotate being in the office. There have been fraudulent unemployment claims filed and several county employees that have had fraudulent claims filed in their names. Mrs. Ewing went on to explain that Children Services has had several changes. The Kinship Program if the agency has custody of a child, they will pay \$10.20 a day and back pay to December. Currently they only have one child that fits these criteria, and the child is not placed with a family. Families will have to go through the process of getting licensing to receive the daily allowance and some families may not want to go through the process. JFS is working to getting services to the community level before families get to the point that they can not handle the situation. Parents do not want to give up custody but getting to their wits ends and having to make the choice of giving custody to JFS. Children in placement there was 43 children in foster care in November and down to 36 in December.

Children Services Transformation Advisory Council Recommendations was a chance for foster care families and parents to tell their story. Public Assistance consisted of 16 counties that worked together and had a phone line available for individuals to call in with questions. It has worked well for Pickaway County JFS. It was created during the pandemic and now there is talk of changing from 16 counties to 5 counties that are similar. They are still taking calls and applications. Pickaway County JFS will continue utilizing the call-in line. Mrs. Ewing has been in contact with the Special Olympics organizations regarding use of the gym and they will start utilizing February 8th for basketball practice. Unemployment was reported at 4.4 % in November for Pickaway County.

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In the Matter of
IT Department Yearly Update:

Robert Adkins, IT Department, met with the Commissioners to provide an end of year report. Mr. Adkins started with the county network and Storage Area Network (SAN) and that it is update. We have off sight back-up to the Cloud. The county has layers of protection for 160 desktops and 21 servers. It used to be virus based and that no longer works and now it looks for artificial intelligence is keeping programs updated for no loopholes for hackers. SOC Alert is monitoring that is paid by the State due to the Board of Elections are on the system. It gives notifications to Mr. Adkins if a new device has joined the network. Network Segmentation/ Security keeps a virus from passing from one department to another department.

Mr. Adkins reported that we also have the new phone system in the works. Initially plans is to move from the old system to the new system and connect it to the network and swap them over to voice IP phone. This will allow phone to be out at the Maintenance Facility. Mark Yarnell, Yarnell Consulting Company explained that networks have changed over the years. It now puts it in a Cloud based network with 6 years of services that is licensing to use the capabilities in the Cloud. Which would be highly expensive to purchase all the licensing on our own. Mr. Yarnell sat on a cyber security board and realized that there is a shortage of people that are capable of repairing current systems. It is stepping into a advanced security such as military security and gives a better network based security.

Commissioner Wippel thanked Mr. Yarnell for training Mr. Adkins. Mr. Adkins is a asset to Pickaway County and has been pleased with Mr. Adkins work. Commissioner Wippel went on the share that the Commissioners have made sure to invest in the county IT Department to make sure we are current and secure. The Commissioners thanked Mr. Yarnell and Mr. Adkins for their hard work.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 2, 2021.

A total of \$446.00 was reported being collected as follows: \$100 in adoption fees; \$45 in dog licenses; \$150 in kennel licenses; \$6 in additional kennel license; \$40 in owner turn-ins; \$80 in private donations and \$25 in redemptions.

Two (2) stray dogs were processed in; two (2) dogs were adopted.

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 9, 2021.

A total of \$0.00 was reported being.

Zero (0) stray dogs were processed in; zero (0) dogs were adopted.

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending January 16, 2021.

A total of \$790 was reported being collected as follows: \$50 in adoption fees; \$60 in dog licenses; \$150 in kennel licenses; \$25 in additional kennel license and \$505 in private donations.

Two (2) stray dogs were processed in; one (1) dog was adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk